

Andrews County Library Interlibrary Loan Policy

The Andrews County Library participates in the national loan program that permits the library to borrow materials for its patrons from other libraries. This service is available to all patrons whose record is clear of fines and overdue items and who have had a library card for at least 6 months at the Andrews County Library.

Books and photocopies of articles from periodicals not owned by Andrews County Library, or are otherwise unavailable, may be requested through interlibrary loan. Recordings, microfilm, and genealogy materials may be requested but are often difficult to obtain. Items owned by the library, but checked out to another patron, may not be borrowed unless the item requested is more than 2 months overdue.

The library charges postage one-way for ILL (unless the borrower is a taxing entity). The patron is responsible for charges or fines imposed by the lending library and are the responsibility of the patron.

Requests that staff determines may violate copyright laws will not be accepted. Photocopies received through ILL will be stamped with a notice of copyright.